

**YOUTH COUNCIL**  
**Southwest Oklahoma Workforce Investment Area**  
**SWODA Conference Room**  
**Burns Flat, Oklahoma**  
**June 9, 2010**

**MINUTES**

**MEMBERS PRESENT:** Heath Denney, Barbara Griffin, Brenda Allen, Veronica Damron, Amy Martin, Reggie Wassana, Brenda Krieger, and Michael Ryburn.

**MEMBERS ABSENT:** Cheri Lou Gastineau.

**GUESTS:** Marsha Shelton, Erin Giles, Jill Birdwell

**STAFF TO THE COUNCIL:** Kathie Price

**CALL TO ORDER/OPENING REMARKS**

Heath Denney, Chair, called the meeting to order.

**ROLL CALL**

Kathie Price conducted roll call. A quorum was established.

**APPROVAL of MINUTES of PREVIOUS MEETING**

Mr. Denney asked if there were any corrections, additions or deletions to the minutes of the January 13, 2010 meeting. No comments were received. A motion to approve the minutes was made by Brenda Krieger. Veronica Damron seconded the motion. A vote was taken:

**Those voting yes:** Heath Denney, Barbara Griffin, Veronica Damron, Amy Martin, Reggie Wassana, Brenda Krieger, Brenda Allen, Michael Ryburn.

**Those voting no:** None

**Those abstaining:** None

*The minutes of the January 13, 2010 meeting stand approved.*

**YOUTH PROGRAM OPERATIONS FOR PROGRAM YEAR 2010**

Fiscal Agent representative, Marsha Shelton, explained to the members of the Council how the youth elements were procured. She passed out copies of the "Invitation for Information" that was used to solicit services for the program elements, along with the list of previous bidders who had responded in the past. She requested that Youth Council members send her the names of any other possible entities which might be willing to provide these elements to year-round youth.

Kathie Price added that the state was in the process of requesting a waiver to allow a fiscal agent who was choosing to provide the program design component to also provide the follow-up element

without a procurement process. If that waiver is granted, no entity will be asked to bid on the follow-up element.

### **FUNDING/ALLOCATIONS FOR PROGRAM YEAR 2010**

Marsha Shelton referred members to the sheets in their handouts that showed participant information and allocations for 1) PY 09 participants, 2) Summer 09 ARRA participants, and 3) Summer 2010 TANF Youth participants. She pointed out that PY'10 allocation was greater than PY'09, but that the grant to provide summer employment opportunities this year was significantly less than the funds received last year under ARRA to provide summer employment. She also noted that the TANF summer funds could NOT be used for staffing, only for paying work experiences for eligible youth.

She then referred members to the sheet concerning incentive award for performance, and how that would be divided among the providers who shared in meeting these performance measures.

### **SUMMER EMPLOYMENT OPPORTUNITIES 2010**

Kathie Price introduced the Youth Case Manager, Erin Giles, and gave a brief reminder of the information in the Summer Strategic Plan which had been previously emailed to all members. Erin Giles reported that she had actually enrolled 7 youth in summer activities to date. (The program officially began June 1 and will run through September 30.) She described her efforts and informed the group that she needed leads on both worksites and eligible youth, and she explained the restriction on supervisors/worksites concerning Federal dollars. Members requested a copy of a desk aid that they could use to help determine whether a youth might meet eligibility criteria for this summer program in order to make referrals. Staff agreed to email that to members following the meeting.

### **YOUTH SERVICE PROVIDER AND MONITORING REPORTS**

Erin Giles reviewed her efforts with the year-round youth program, with information that was provided in the handouts. Jill Birdwell referred to another handout which showed the different monitoring reviews that had been done of the youth program during the past year.

### **STATE YOUTH COUNCIL**

In Mrs. Gastineau's absence, Kathie Price told the group about the formation of the State Youth Council and their recent meeting on June 4. She informed the council that a state strategic plan for youth was being developed, and that when it was complete our Youth Council will review its own Strategic Plan to see if anything needed to be changed.

### **OCCY OPPORTUNITY**

Victoria Damron briefed the group on the activities that OCCY had been involved with concerning a task force in Altus. This group is working with OCCY to do asset mapping and gap analysis. There have been four major gaps identified: comprehensive case management, mentoring programs, jobs training and educational completion. Kathie Price then told the group that she had met with OCCY and they were encouraging our Youth Council to apply for funding this year to help meet the mentoring need. The RFP for those funds is not yet out, but will be soon. The rationale is that since this Altus task force has identified mentoring as a gap, a community activities group at Altus AFB has said they are willing to operate a mentoring program. The hope is that this mentoring program could then be replicated in other communities in our WIA. Veronica stated that

this group would need program materials and that OCCY has said that this grant could be used to support that mentoring effort. Kathie Price said that she would be willing to write the proposal for OCCY for this mentoring effort if that was the wish of the Youth Council.

After some discussion a motion was made by Barbara Griffin and seconded by Michael Ryburn to move forward with requesting OCCY funding for the mentoring effort. A vote was taken.

Those voting yes: Heath Denney, Barbara Griffin, Veronica Damron, Amy Martin, Reggie Wassana, Brenda Krieger, Brenda Allen, Michael Ryburn.

Those voting no: None

Those abstaining: None

*When OCCY makes the new funding available, the SW Youth Council will request funding to support a mentoring effort in Jackson County.*

### **NEW BUSINESS**

None

### **NEXT SCHEDULED MEETING**

The next meeting is scheduled for 9:00 a.m. on September 8, 2010 at SWODA in Burns Flat, Oklahoma.

### **ADJOURN**

With no further business, Mr. Denney declared the meeting adjourned.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Notice of this meeting was made to the Washita County Clerk by annual posting, and the agenda for this meeting visibly displayed on the front door of the WIB office at 420 Sooner Drive, Burns Flat, OK on June 8, 2010 at 8:00 a.m.*